



Article mentorship scheme.

Aim of the scheme to:

- Increase volume of high quality submissions to journal and the likelihood of acceptance and publication
- Improve member experience and confidence in writing for publications which can be disseminated to their colleagues/ other members
- Encourage realistic commissioning of all levels of research activity including service evaluation, audit and research.
- Provide an incentive to members in terms of personal and professional development of academic writing and publishing research through a supportive process of giving expert guidance from editorial committee members.

Confirmed mentors:

- Fiona Sandford, Cathy Ball, Cath Bücher and Henk Giele who have agreed to mentor 1-2 authors per year.



Roles and responsibilities of mentor and mentee

These guidelines are set designed to protect for both mentor and mentee and to make explicit the roles and responsibilities of each party

1. The mentee (author) must make first contact with mentor (after being matched with most appropriate mentor through discussion with CEC and Editorial Board Committee).
2. The mentee should provide the mentor with draft outline of manuscript which includes a 'working title', aims of the article and a basic outline of headings or abstract
3. The mentee and mentor must agree a timetable of work to be submitted (by mentee) and reviewed/edited or commented on (by the mentor). Once the timetable of work and mentorship agreement have been agreed and signed by mentor and mentee the manuscript should be submitted within 12 months to the journal for review. The mentee must specify key areas of the draft manuscript where assistance is required.
4. Given that the mentor may be providing significant intellectual input to the content of the manuscript he or she should be offered co-authorship in line with the ICJME guidelines for authorship and contributorship (see http://www.icmje.org/ethical_1author.html) the mentee and mentor must sign a "Right to co-authorship" consent form ensuring mentor has the option of being listed in all publications, presentations and disseminations as a co-author. (*See Right to co-authorship form*)
5. The mentee must agree that submission for publication must be to Hand Therapy for consideration and first refusal.

6. The mentor must establish and agree with the mentee an appropriate level of contact and input which is expected/being offered/required.
(See mentorship agreement form)
7. The mentor must agree to link with BAHT CEC and Executive committee during call for paper/posters at future conferences.
8. Mentor and mentee must agree to their name and basic details (study/paper details, authors, place of work, e-mail) being made available on BAHT website under Research (member only section) on a database/log of current research activity.
9. The mentor will not be involved in the peer review of the article once submitted to the journal and neither will he or she be liable for any editorial decision made regarding the suitability for publication.